

Dear Prospective Board Member,

Building a strong board requires that prospective members know from the outset what is expected from them. Listed below is a summary of the requirements necessary to fulfill your duties as a CASA Board Member. An officer or committee chair will be in contact with you to further discuss your possible future with our board.

Board Member Requirements & Expectations

Our Vision	We envision a Georgia where all children are healthy, ready to start school and do well when they get there, and where every family is stable and self-sufficient.
Term of Office	Officers and Members serve three year terms. The fiscal year runs July 1 – June 30. Officers are elected in June.
Time Requirements	The average time commitment for a board member is about seven hours per month: board and committee meetings, preparation time, workshops, special events, etc.
Fundraising	Board Members are expected to make an annual donation to the organization that is personally meaningful to the member. Attendance/participation is expected during fundraising campaigns.
Attendance Requirements	We require that Board Members attend a minimum of 75% of all meetings of the board, committees, and special events, as well as attend court at least once, annually.
Board Meetings	The Board meets monthly, twelve times per year, the 2 nd Monday of the month, from 12:00 - 1:30 pm.
Committee Meetings	Committees meet at the discretion of the members in order to accomplish goals and objectives by established deadlines.
Orientation	There will be at least two orientation sessions per year.
Board Retreat	The annual Board Retreat is held during the summer. Topics include Strategic Planning, Board Evaluation & Assessment, and a review of the Annual Report. Attendance is required.
Approach to Governance	Board Members abide by the Bylaws of the Corporation.

2010 – 2011 Calendar

<p><u>Board Meetings</u> January 21, 2011 February 14, 2011 March 14, 2011 April 11, 2011 May 9, 2011 July 11, 2011 August 8, 2011 September 12, 2011 October 10, 2011 November 14, 2011 December 12, 2011</p>	<p><u>Board Retreat</u> June 2011</p> <p><u>Signature Fundraiser</u> CASA’s for CASA</p> <p><u>Annual Event</u> Volunteer Appreciation Dinner</p>	<p><u>Court Hearings</u> Court is held every Wednesday at 8:30 am</p> <p>601 Mulberry St. Macon, GA 31201 Courtroom A</p>
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